

Terms of Reference: Hounslow Mortality Strategic Group (Learning Disabilities - children and adults)

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| Frequency: | 4 monthly | Chair & CCG LeDeR Lead: | James Hearn: Senior Joint Commissioner (Learning Disabilities) Hounslow CCG/London Borough of Hounslow |
| Duration: | 2 hours | Scope: | The strategic group will focus on the learning from the reviews of all deaths of people with learning disabilities aged 4 years and above occurring within the Hounslow CCG/LLA area |
| Notes: | Additional stakeholders may be required to join the meeting on an ad hoc basis | | |
| Purpose: | | Membership: | |
| <ul style="list-style-type: none">) To oversee the implementation of the programme of local reviews of deaths of people with learning disabilities) To support the proportionate review of all deaths of people with learning disabilities in the area, and more detailed reviews of those subject to a rolling programme of priority themed review) To receive regular updates about the progress and findings of reviews) To help interpret and analyse the data submitted from local reviews, including areas of good practice in preventing premature mortality, and areas where improvements in practice could be made) To monitor the action plans that are developed as a result of the reviews of deaths, and take or guide appropriate action as a result of such information) To ensure agreed protocols are in place for information sharing, accessing case records and keep content confidential and secure) All LeDeR reviews will be paused/stopped if there is a Police or other statutory review being undertaken) All reviews will be completed within a 4 month timeframe, clock starts when case is allocated to a Reviewer | | <ul style="list-style-type: none">) CCG named lead) Hounslow local authority named lead/LAC) Learning Disability Commissioner (LBH/CCG)) Children's Commissioner (or representative)) Child Death Overview Lead (designated doctor for child deaths)) Designated Nurse Safeguarding Children) Named Nurse Safeguarding Children, HRCH) Hounslow Learning Disability and Autism Partnership Board representatives) Public Health lead) HRCH NHS Trust (LD Service)) West London Health Trust) Chelsea and Westminster Hospital FT Trust) Carers representative) Other organisations (ad hoc) | |
| Governance: | Decision making: | How learning will be disseminated: | |
| <p>The Hounslow Mortality Strategic Group will provide updates of the reviews to the following:</p> <ul style="list-style-type: none">) Hounslow Learning Disability and Autism Partnership Board) Hounslow Safeguarding Board for Children and Adults) Internal provider organisation mortality committees) Quality, Patient, Safety & Equality Committee (HCCG)) Clinical Board (HCCG)) Carers Partnership Board | <p>Members review implementation/direction of the programme and make decisions to make sure that:</p> <ul style="list-style-type: none">) Partners work together to support the success of the work stream and make sure that no single interest will undermine the programme) All risks are assessed and managed well, putting in place actions and contingency plans for all high impact risks) The time and resources needed for undertaking reviews and implementing learning) Recording of information is accurate and coherent) How learning is disseminated | <ul style="list-style-type: none">) Hounslow Safeguarding Board for Children and Adults – SAR Sub Group) Hounslow Learning Disability and Autism Partnership Board) West London Health Trust) Chelsea and Westminster Hospital FT Trust) Quality, Patient, Safety & Equality Committee (HCCG)) Hounslow CCG internet) Team meetings) Newsletters | |

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| Action notes will be recorded and shared with the relevant agencies. Any quality concerns will be escalated via the appropriate channels. | | |
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Hounslow Mortality Strategic Group – allocation of Reviewers

